

"P" 2 (2025)

Albany, New York

June 6, 2025

TO: All Enforcement Agencies

SUBJECT: Identifying NYS DMV Regulated Businesses

To aid in enforcement efforts the Department of Motor Vehicles would like to offer guidance on identifying facilities that are registered and licensed with the Department.

Registered repair shops, licensed inspection stations, and registered dealers will have on the outside of the building a 2-foot by 3-foot sign colored green, yellow, and red respectively. This sign will have a 7-digit facility number assigned by the Department. Inside the facility there will be an Official Business Certificate issued by the Department conspicuously posted with the facility number and expiration date of the facility. Examples of the facility signs and certificates are attached.

The NYS DMV website also has a helpful search engine to locate DMV-regulated businesses. Please use the following link: <https://process.dmv.ny.gov/FacilityLookup/>

If you need additional assistance regarding DMV-regulated businesses please contact the Technical Services Bureau at (518) 474-5282, Option #4.

Please share this information with appropriate staff. Thank you.

Mark J.F. Schroeder
Commissioner

Attachment

REGISTERED
NO. _____
STATE OF NEW YORK
MOTOR VEHICLE
REPAIR SHOP

OFFICIAL
STATE OF NEW YORK
MOTOR VEHICLE
INSPECTION STATION

REGISTERED
NO. _____
STATE OF NEW YORK
MOTOR VEHICLE
RETAIL DEALER



New York State Department of Motor Vehicles

**OFFICIAL BUSINESS
CERTIFICATE**

THIS CERTIFICATE EXPIRES 11/30/26

FACILITY IDENTIFICATION NO. ##### DLU

Validation Date and Number: 12/23/24 15330

This person is REGISTERED AS A
DEALER

pursuant to the provisions of the Vehicle and Traffic Law.

ABC MOTORS
123 ANY ST
ANYTOWN NY

99999



This document does not certify that this business complies with zoning and other local laws
POST IN A CONSPICUOUS PLACE