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Albany, New York

May 7, 2018

TO: All Enforcement Agencies and Magistrates

SUBJECT: Hearing Calendar Schedule and Sites for the Chemical Test Refusal Program
and Zero Tolerance Law for July 1 through December 31, 2018

**Important changes have been made to the TIME of hearings for the following counties:
ORANGE - HERKIMER - MADISON - ONEIDA.**

Please use the attached calendar to confirm the times, hearing sites and dates for your county.

Magistrates please remember:

- The **Notice of Temporary Suspension and Notice of Hearing (AA-137) AND the Report of Refusal to Submit to Chemical Test (AA-134)** should both be sent to the Safety & Business Hearings Bureau using the mailing address or fax number provided on form AA-137.
- Notify the motorist AND the police officer of the hearing date with their copy of the Notice of Hearing.
- Once you assign a hearing date and notify the motorist and police officer, **please do not reschedule or assign another date.** The Safety Hearing Unit will handle all reschedules.

Enforcement Agencies please remember:

- Provide the court with a copy of the Report of Refusal to Submit to Chemical Test (AA-134).
- This chemical test refusal hearing is independent of the criminal court case.
- Officer appearance is critical at this administrative hearing.

Police and motorist requests for adjournments should be made to 518-474-1509.

The electronic version of the AA-137 is found on the VPASS and TSLED Web Transactions application on our website. You can contact TSLED at 1-800-948-7533 with access inquiries.

Additional AA-137 forms can be ordered using the TSLED supply form MV-14M.



Please see County Hearing Calendar charts for dates and times.

COUNTY	HEARING SITE
NY, Kings, Richmond	2 Washington St., NY, NY 10004
Bronx	696 E. Fordham Road, 1st Floor, Room 7, Bronx, NY 10458
Queens	168-35 Rockaway Blvd. 2nd Fl, Jamaica, NY 11434
Albany	Department of Motor Vehicles, 224-260 South Pearl Street, Albany
Allegany	Machias Town Office Bldg., 3489 Roszyk Road & Route 16, Machias
Broome	State Office Building, Room 308, 44 Hawley Street, Binghamton
Cattaraugus	Machias Town Office Bldg., 3489 Roszyk Road & Route 16, Machias
Cayuga	Cayuga County Office Bldg., 160 Genesee Street, 6th Floor, Caucus Room, Auburn
Chautauqua	Town of Hanover Justice Court, 68 Hanover Street, Silver Creek
Chemung	Town of Erwin, Town Hall, 310 Town Center Road, Painted Post
Chenango	Oneonta City Hall, 258 Main Street, Oneonta
Clinton	Clinton County Government Center, County Clerk's Conference Room, Margaret Street, Plattsburgh
Columbia	Columbia-Greene Community College, Professional Academic Ctr., Room 612, 4400 Rt 23, Hudson
Cortland	Cortland County Courthouse, 46 Greenbush Street, Suite 101, Cortland
Delaware	Oneonta City Hall, 258 Main Street, Oneonta
Dutchess	Pleasant Valley Town Hall, 1554 Main Street (Rte. 44), Pleasant Valley
Erie	Safety Hearing Room 468, Ellicott Square Building, 295 Main Street, Buffalo
Essex	Clinton County Government Center, County Clerk's Conference Room, Margaret Street, Plattsburgh
Franklin	Clinton County Government Center, County Clerk's Conference Room, Margaret Street, Plattsburgh
Fulton	County Annex Building, 20 Park Street, Fonda
Genesee	Batavia Town Hall, 3833 West Main Street Road, Batavia
Greene	Columbia-Greene Community College, Professional Academic Ctr., Room 612, 4400 Rt 23, Hudson
Hamilton	County Annex Building, 20 Park Street, Fonda
Herkimer	Department of Motor Vehicles, State Office Building, 207 Genesee Street, Room 104, Utica
Jefferson	State Office Building, Hearing Room, 317 Washington Street, Watertown
Lewis	State Office Building, Hearing Room, 317 Washington Street, Watertown
Livingston	Livingston County Government Center, 6 Court Street, Genesee
Madison	Department of Motor Vehicles, State Office Building, 207 Genesee Street, Room 104, Utica
Monroe	Reynolds Arcade Building, 16 E. Main Street, 5th Floor, Rochester
Montgomery	County Annex Building, 20 Park Street, Fonda
Nassau	Department of Motor Vehicles, 803 Axinn Avenue, Hearing Room, Garden City
Niagara	City Court of Niagara Falls, Niagara Falls Municipal Bldg., 1925 Main Street, Niagara Falls
Oneida	Department of Motor Vehicles, State Office Building, 207 Genesee Street, Room 104, Utica
Onondaga	Department of Motor Vehicles, Western Lights Plaza, 4671 Onondaga Blvd., Suite 100B, Syracuse
Ontario	Town of Farmington Town Court, 1023 Hook Rd., Farmington
Orange	Department of Motor Vehicles, 555 Hudson Valley Ave., Suite 103, New Windsor
Orleans	Batavia Town Hall, 3833 West Main Street Road, Batavia
Oswego	City Hall, Municipal Building, 141 South First Street, City Courtroom, 2nd Floor, Fulton
Otsego	Oneonta City Hall, 258 Main Street, Oneonta
Putnam	Town of Patterson Justice Court, 1144 Route 311, Patterson
Rensselaer	Department of Motor Vehicles, 224-260 South Pearl Street, Albany
Rockland	DMV, Samsondale Professional Building, Route 9W, West Haverstraw
St. Lawrence	Board of Legislators Chambers, St. Lawrence County Courthouse, 48 Court Street, Canton
Saratoga	Cooperative Extension Building, 50 West High Street, Ballston Spa
Schenectady	Princetown Town Hall, 165 Princetown Plaza, Schenectady
Schoharie	Princetown Town Hall, 165 Princetown Plaza, Schenectady
Schuyler	Town of Erwin, Town Hall, 310 Town Center Road, Painted Post
Seneca	Wayne County Hall of Justice, 54 Broad Street, Lyons
Steuben	Town of Erwin, Town Hall, 310 Town Center Road, Painted Post
Suffolk	DMV, 250 Veterans Memorial Hwy., 3rd Fl., Rm 3B49, Hauppauge
Sullivan	Town Hall, Town of Thompson, 4052 Rte. 42, Monticello
Tioga	State Office Building, Room 308, 44 Hawley Street, Binghamton
Tompkins	Cortland County Courthouse, 46 Greenbush Street, Suite 101, Cortland
Ulster	New Paltz Town Court, 23 Plattekill Avenue, New Paltz
Warren	Washington County Courthouse, Washington County Municipal Ctr., 383 Broadway, Room C009 Basement, Ft. Edward
Washington	Washington County Courthouse, 383 Broadway, Room C009 Basement, Ft. Edward
Wayne	Wayne County Hall of Justice, 54 Broad Street, Lyons
Westchester	Department of Motor Vehicles, 1 Larkin Plaza, 2nd Floor, Yonkers
Wyoming	Batavia Town Hall, 3833 West Main Street Road, Batavia
Yates	Town of Farmington Town Court, 1023 Hook Rd., Farmington





HEARINGS WILL BE HELD AT **9AM** FOR ALL COUNTIES LISTED BELOW.

TO ASSIGN A HEARING DATE, SEE THE AVAILABLE DATES FOR YOUR COUNTY BELOW.

COUNTY			
NY, KINGS, RICHMOND	HELD DAILY 9AM (EXCEPT THURSDAYS)	HELD DAILY 9AM (EXCEPT THURSDAYS)	HELD DAILY 9AM (EXCEPT THURSDAYS)
BRONX	HELD THURSDAYS ONLY 9AM	HELD THURSDAYS ONLY 9AM	HELD THURSDAYS ONLY 9AM
QUEENS	HELD TUESDAYS & THURSDAYS ONLY 9AM	HELD TUESDAYS & THURSDAYS ONLY 9AM	HELD TUESDAYS & THURSDAYS ONLY 9AM
NASSAU	HELD MONDAYS & WEDNESDAYS 9AM	HELD MONDAYS & WEDNESDAYS 9AM	HELD MONDAYS & WEDNESDAYS 9AM
SUFFOLK	HELD DAILY 9AM (EXCEPT WEDNESDAYS)	HELD DAILY 9AM (EXCEPT WEDNESDAYS)	HELD DAILY 9AM (EXCEPT WEDNESDAYS)
ALBANY			
MONROE			
RENSSELAER			
WESTCHESTER			

COUNTY			
NY, KINGS, RICHMOND	HELD DAILY 9AM (EXCEPT THURSDAYS)	HELD DAILY 9AM (EXCEPT THURSDAYS)	HELD DAILY 9AM (EXCEPT THURSDAYS)
BRONX	HELD THURSDAYS ONLY 9AM	HELD THURSDAYS ONLY 9AM	HELD THURSDAYS ONLY 9AM
QUEENS	HELD TUESDAYS & THURSDAYS ONLY 9AM	HELD TUESDAYS & THURSDAYS ONLY 9AM	HELD TUESDAYS & THURSDAYS ONLY 9AM
NASSAU	HELD MONDAYS & WEDNESDAYS 9AM	HELD MONDAYS & WEDNESDAYS 9AM	HELD MONDAYS & WEDNESDAYS 9AM
SUFFOLK	HELD DAILY 9AM (EXCEPT WEDNESDAYS)	HELD DAILY 9AM (EXCEPT WEDNESDAYS)	HELD DAILY 9AM (EXCEPT WEDNESDAYS)
ALBANY			
MONROE			
RENSSELAER			
WESTCHESTER			



HEARINGS WILL BE HELD AT **10AM** FOR ALL COUNTIES LISTED BELOW.
TO ASSIGN A HEARING DATE, SEE THE AVAILABLE DATES FOR YOUR COUNTY BELOW.

COUNTY			
COLUMBIA			
DUTCHESS			
FULTON			
GREENE			
HAMILTON			
HERKIMER			
MADISON			
MONTGOMERY			
ONEIDA			
ORANGE			
PUTNAM			
ROCKLAND			
SARATOGA			
SCHENECTADY			
SCHOHARIE			
SULLIVAN			
ULSTER			
WARREN			
WASHINGTON			

COUNTY			
COLUMBIA			
DUTCHESS			
FULTON			
GREENE			
HAMILTON			
HERKIMER			
MADISON			
MONTGOMERY			
ONEIDA			
ORANGE			
PUTNAM			
ROCKLAND			
SARATOGA			
SCHENECTADY			
SCHOHARIE			
SULLIVAN			
ULSTER			
WARREN			
WASHINGTON			



HEARINGS WILL BE HELD AT 1:00PM FOR ALL COUNTIES LISTED BELOW.
TO ASSIGN A HEARING DATE, SEE THE AVAILABLE DATES FOR YOUR COUNTY BELOW.

COUNTY			
ALLEGANY			
BROOME			
CATTARAUGUS			
CAYUGA			
CHAUTAUQUA			
CHEMUNG			
CHENANGO			
CLINTON			
CORTLAND			
DELAWARE			
ERIE			
ESSEX			
FRANKLIN			
GENESEE			
JEFFERSON			
LEWIS			
LIVINGSTON			
NIAGARA			
ONONDAGA			
ONTARIO			
ORLEANS			
OSWEGO			
OTSEGO			
ST. LAWRENCE			
SCHUYLER			
SENECA			
STEUBEN			
TIOGA			
TOMPKINS			
WAYNE			
WYOMING			
YATES			



HEARINGS WILL BE HELD AT 1:00PM FOR ALL COUNTIES LISTED BELOW.
TO ASSIGN A HEARING DATE, SEE THE AVAILABLE DATES FOR YOUR COUNTY BELOW.

COUNTY			
ALLEGANY			
BROOME			
CATTARAUGUS			
CAYUGA			
CHAUTAUQUA			
CHEMUNG			
CHENANGO			
CLINTON			
CORTLAND			
DELAWARE			
ERIE			
ESSEX			
FRANKLIN			
GENESEE			
JEFFERSON			
LEWIS			
LIVINGSTON			
NIAGARA			
ONONDAGA			
ONTARIO			
ORLEANS			
OSWEGO			
OTSEGO			
ST. LAWRENCE			
SCHUYLER			
SENECA			
STEUBEN			
TIOGA			
TOMPKINS			
WAYNE			
WYOMING			
YATES			

When scheduling a Motor Vehicles hearing, please use the next available date for your county, but do not use a hearing date that occurs on the same date as the arraignment. In addition to scheduling the "Time of Hearing", **New York City Courts** should also request that police officers include their tax registry number and assigned precinct on form AA-134 (Report of Refusal to Submit to Chemical Test). This information is also needed on form AA-137 (Notice of Temporary Suspension and Notice of Hearing).

Once you have assigned a hearing date, please do not reschedule a subsequent hearing date for the same case because it may create a duplicate suspension on the motorist's driving record. Moreover, rescheduling often results in situations where either the police officer or motorist is not aware of when to appear for the rescheduled chemical test refusal hearing. When the motorist or police officer wants to reschedule the assigned hearing date, have them contact the Safety and Business Hearing Bureau at (518) 474-1509.

Section 1194(2) of the Vehicle and Traffic Law requires a court to suspend the motorist's driver license at the time of arraignment, even when the scheduled date for the DMV hearing is more than 15 days after the arraignment. DMV will terminate the suspension when required by law. Courts please send form AA-137 (Notice of Temporary Suspension to Submit to Chemical Test and Notice of Hearing), and a copy of form AA-134 (Report of Chemical Test Refusal) to the Safety and Business Hearing Bureau by mail or fax. The effective date of the temporary license suspension for refusing to submit to a chemical test is the date of arraignment. **Do not confiscate out-of-state licenses.** In addition, be sure the police officer has copies of form AA-137 and form AA-134 to present at the hearing.

If the defendant signs the WAIVER OF HEARING FORM, it is not necessary to schedule a date for a hearing. Write "Hearing Waived" in the appropriate box on the front of the "Notice of Hearing", and complete the "Waiver of Hearing" information on the back. Send the waiver information to the Safety and Business Hearing Bureau along with the other forms, including the driver license.

The Zero Tolerance Law went into effect on November 1, 1996. It pertains to motorists under the age of 21, and imposes a disqualification of their driver license/privilege if they are found driving with an alcohol content of .02 - .07. Courts will continue to routinely process the Chemical Test Refusal Program as they have always done, while police are responsible for processing hearing requests concerning the Zero Tolerance Law. Forms used for Zero Tolerance hearings are AA-137A and AA-137A.1.

Section 25.24 of the Parks, Recreation and Historic Preservation Law was amended to provide stiff penalties and sanctions for persons convicted of snowmobiling while intoxicated (SWI), snowmobiling while ability impaired (SWAI), or snowmobiling while impaired by drugs. This legislation mirrors the alcohol and drug-related violation provisions of Article 31 of the Vehicle and Traffic Law and Section 49-a of the Navigation Law, as added by Chapter 805 of the Laws of 1992, regarding boating while intoxicated. Section 49-a of the Navigation Law concerns penalties for boating while intoxicated. These include suspensions of operating privileges and a Department of Motor Vehicles hearing

for chemical test refusals. Upon arraignment on a charge of operating a vessel/snowmobile while under the influence of alcohol or drugs, and upon presentation of the police officer's refusal report, the operator's privilege to operate a vessel/snowmobile is temporarily suspended by the court pending a chemical test hearing. The suspension is effective on the arraignment date. The court's suspension pending hearing will be terminated by operation of law in 15 days or on the date of the Department of Motor Vehicles hearing, whichever comes first. This suspension must be imposed even if the hearing date will occur more than 15 days after arraignment. Further action will be taken by the Department of Motor Vehicles on the date of hearing. Use the same hearing dates as on the attached calendar.

The court will complete a Notice of Temporary Suspension & Notice of Hearing for Vessels and Snowmobiles (form AA-137V). Copies of form AA-137V must be given to the defendant and police officer; a copy should also be sent to the Department of Motor Vehicles Safety and Business Hearing Bureau and to the Office of Parks, Recreation and Historic Preservation.

Legislation with respect to zero tolerance for vessel operators became effective on April 1, 1999. That law added a new section 49-b to the Navigation Law. Vessel operators, under 21 years of age, who are suspected of a violation of section 49-b, will be detained by police and asked to submit to a chemical test. The under-21 operator will have the option of a DMV hearing or of waiving such a hearing, whether or not the chemical test is taken. If the operator requests a hearing, he/she will retain full privilege to operate a vessel until the DMV hearing. Forms used for this section of the Navigation Law are AA-137VZT and AA-137VZT.1. There is NO CONVICTION for this charge. Please use the attached calendar to schedule hearing dates.

Additional Motor Vehicles hearings forms (AA-137, AA-134, AA-137A, AA-137A.1, AA-137V, AA-137VZT and AA-137VZT.1) can be obtained by writing to New York State Department of Motor Vehicles, TSLED Bureau, 6 Empire State Plaza, Albany, NY 12228 or by calling our TSLED Supply Unit at (518) 486-6583. Please be sure to include in your request the title of the form, the form number, quantity needed and your full mailing address and zip code.

Thank you for your cooperation in this matter.

Theresa L. Egan
Executive Deputy Commissioner

Attachments